

OSBALDWICK PARISH COUNCIL

Minutes of the Annual Meeting of Osbaldwick Parish Council Meeting held in St Thomas's Church, Osbaldwick on Tuesday 19th May 2026 at 7.15pm

Present from Parish - Cllr M Warters (Chairman), Cllr W Maddock (Vice-Chairman), Cllr K Lamb, Cllr J Starzynski, Cllr S Cambridge, Cllr D Jackson, Cllr G Duffill, Cllr I Eiloart & Cllr I Hutchings. Clerk - Louise Pink. 1 member of the public. PCSO Charlotte Creasey (part meeting only).

A1.ELECTION OF THE CHAIRMAN

Cllr Mark Warters was elected as the Chairman for 2026/27.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Chairman signed the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

Cllr Wendy Maddocks was elected the Vice Chairman for 2026/27.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES:-

None noted.

A5. TO REVIEW COUNCIL POLICIES.

The clerk advised that she is currently working on council policies and will bring any new policies or amendments to any existing policies to the June meeting.

1. Apologies for Absence

Absences received from – Councillors H Ripley, R Bedford & L Pye.

Absent from the meeting with no apologies - Cllr M Rowley.

2. Declaration of Interests

None.

3. Minutes

It was proposed, seconded, and agreed that the minutes of the meeting held on Tuesday 20th April 2026 were a true account of what happened during the meeting and were therefore duly approved and signed by the Chairman.

4. Co-Option of a New Parish Councillor

No new applications received.

5. Public Participation

No members of the public present at the meeting had registered to speak.

5A. Exclusion of the Public

Not Required.

6. Plans for Approval and Other Planning Matters

6.1 No new planning applications were received this month.

6.2 Applications received in-between meetings - None.

6.3 To hear results of applications decided by City of York Council:-

Approved:-

Refused - None.

Withdrawn - None.

6.4 Other Planning Matters:-

Cllr Jackson raised a query regarding the postal boxes that have appeared outside Sainbury's. Chairman to investigate as to whether planning is required for these.

7. Clerk's Report

Nothing noted.

8. Matters Arising (not elsewhere on the agenda for information)

Nothing noted.

9. Community Safety Issues

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York. YO30 4XF.

E-mail: snayorknorth@northyorkshire.pnn.police.uk

Email for local PSCO: charlotte.creasey@northyorkshire.police.uk

The following police report was received for the period of the 1st – 30th April 2026:-

Type of Incident	Time and Location.	Osballdwicks Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Seeborn Mews 1/4	Youths causing a nuisance in the area X2	24
	Lotherington Mews 2/4	Youths causing ASB in the area, also possible damage to property.	
	Derwent Way 3/4	Youths causing a nuisance in the area, racing round on bicycles and a motorcycle	
	Derwenthorpe Phase 1 4/4	Youths causing issues to volunteers when trying to lockup the park. Being verbally abusive, refusing to leave	
	Super Sustainable Centre 5/4	Youths causing a nuisance in the area X3	
	High Field 6/4	Youths causing a nuisance in the area	
	Derwenthorpe Phase 1 6/4	Youths causing a nuisance in the area, racing round on bicycles and a motorcycle	
	Lotherington Mews 7/4	Youths causing a nuisance in the area, racing round on bicycles and a motorcycle X3	
	Derwenthorpe Phase 1 8/4	Youths causing a nuisance in the area	
	Lotherington Avenue 8/4	Youths harassing a swan in the lake with sticks, also swan on the nest	

	Derwent Mews 8/4	Youths harrassing a swan in the lake with sticks, also swan on the nest	
	Inner Space Station 19/4	Youths causing a nuisance inside/outside garage. . Police attend	
	Derwent Way 12/4	Youths causing a nuisance in the area	
	Derwenthorpe Phase 1 15/4	On-going issues with youth in the area	X2
	Sports Court/Play Area 17/4	Issues with youths when trying to lock up	X3
ASB- Personal			0
Burglary	Blackberry Way 28/4	Burglary in progress - 1 male arrested	2
	Beckett Drive 11/4	Theft of 2 bicycles from shed	
Drugs			0
Vehicle			0
Theft	Inner Space Station	2 x incident	2
	Lotherington Mews 23/4	Theft of E-Scooter	
Violence			0
Criminal Damage	Super Sustainable Centre 2/4	Youths removing rubber tree supports and hitting windows around the eco centre with them	1

The new PCSO for the area, Charlotte Creasey was present at the meeting. Charlotte's email is listed above.

10. Correspondence

Full list of correspondence emailed to all Councillors.

- a) The Electoral Review of City of York Council: Draft Recommendations were discussed. Clerk to send to all councillors the link to the consultation and how to respond.
- b) The email received from City of York Council regarding the Smoke Control Area Expansion was noted.
- c) The email received from Real Estate Communications regarding the proposal for B&Q, Hull Road was discussed. After discussion, it was agreed that the parish council will discuss this once a planning application is received.
- d) The Proposed Amendments to Traffic Regulation Order, Osbaldwick received from CYC was discussed. Chairman/Clerk to ask CYC for an extension to the deadline response date to the end of June to allow for feedback from the public meeting to be held on Tuesday 9th June @ 7pm in St Thomas's Church to discuss the CYC consultation for double yellow lines proposals in Osbaldwick.

11. Financial Matters

11.1 The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks salary (Net)	£873.28
L Pink	Expenses	£29.10
HMRC	Tax & NI	£325.21
Aspects Horticultural Services	Grass Cutting - 27.04.26	£327.60
Aspects Horticultural Services	Grass Cutting - 12.05.26	£327.60

Zurich Municipal	Annual Insurance Policy	£2,513.59
Information Commissioner's Office	Data Protection Annual Fee	£52.00
Vertigrow	Barrel & plants	£95.20
Wel Medical	Replacement defibrillator pads	£79.20 *1
Mark Warters	Flag for village hall	£80.44 *2
Clare Smith	Internal Audit, Yr Ending 31 st Mar 26	£185.00

*1 - Re paid to L Pink as paid for on her personal debit card.

*2 - Re paid to M Warters as paid for on his personal debit card.

The accounts listed for payment were accepted. The payments to be made via BACS using the dual authorisation process with Cllr Rowley.

11.2 Internal Audit, for year ending 31st March 2026:-

(a) The Annual Internal Audit Report for 2025/26 was received and noted.

(b) The Annual Governance Statement (Section 1) on page 4 of the Annual Governance and Accountability Return for 2025/26 were approved.

(c) The Accounting Statements (Section 2) on page 5 of the Annual Governance and Accountability Return for 2025/26 were approved.

11.3. No payments were submitted for payment by cheque.

11.4. No invoices were received after the production of the agenda.

11.5. The following income was received:-

22.04.26	City of York Council	Double Taxation	£2,052.55	BACS
28.04.26	City of York Council	Precept – 1 st Payment	£16,372.00	BACS
30.04.26	York Montessori	Village Hall Rent	£1,600.00	BACS

11.6. An update was provided from the Finance Committee - Nothing noted.

11.7. Any other urgent request submitted to the meeting - None.

12. Meeting Reports (for information only)

Nothing noted.

13. Exceptional Items

Cllr Duffill raised concerns regarding a blocked road on Lotherington Mews that has been blocked for the last 2 weeks, causing access issues for residents.

14. Recording of Parking Issues

Nothing noted.

15. Items for Next Newsletter

Nothing noted.

16. Items for Information

Nothing noted.

17. Items for Next Agenda

Council policies.

Parish council response to the CYC Proposed Amendments to Traffic Regulation Order in Osbaldwick.
CYC boundary review.

18. Date of Next Meeting

The date of the next meeting was agreed as Tuesday 16th June 2026 in St Thomas's Church, Osbaldwick, York @ 7.15pm. It was noted that the clerk will not be present at this meeting. Minutes to be recorded on the dictaphone.

Meeting Closed at - 9.00pm.