

OSBALDWICK PARISH COUNCIL

Minutes of the Annual Meeting of Osbaldwick Parish Council Meeting held at St Thomas's Church on Tuesday 21st May 2024 at 7.15pm

Present from Parish - Cllr M Warters (Chairman), Cllr W Maddock (Vice-Chairman), Cllr K Lamb, Cllr J Starzynski, Cllr S Blackburn, Cllr S Cambridge, Cllr I Eiloart, M Griffiths & D Jackson. Clerk - Louise Pink. 2 members of the public (1 part meeting only).

A1.ELECTION OF THE CHAIRMAN

Cllr Warters was elected as the Chairman for 2024/25.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Chairman signed the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

Cllr Maddocks was elected as the Vice Chairman for 2024/25.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES.

None noted.

1. Apologies for Absence

Councillors L Pye, M Rowley, K Salt, B Lakeman & H Ripley.

2. Declaration of Interests

Nothing noted.

3. Minutes

It was proposed, seconded, and agreed that the minutes of the meeting held on the Tuesday 16th April 2024 were a true account of what happened during the meeting and were therefore duly approved and signed by the Chairman.

4. Public Participation

No members of the public had registered to speak.

4A. Exclusion of the Public

Not Required.

5. Plans for Approval and Other Planning Matters

5.1 New planning applications received this month:-

23/02021/FUL 8 Meadlands, Osbaldwick, York

Raised and repositioned roof ridge to facilitate rear roof extension and adjoining two-storey rear extension, rooflights to front and rear roof planes, and other elevational alterations to include revised fenestration and render to rear - Revised plans.

Decision - No Objections.

24/00474/FUL J H Shouksmith And Sons Ltd, Murton Way, York
Variation of conditions 2, 4, 5, 6, 14 and 25 of permitted application 22/00015/FULM to include amendments to the building design, landscaping, drainage, highway construction details and the addition of a sub-station and condenser units.

Decision – The parish council wish to refer City of York Council to the parish council’s previous submissions.

24/00697/FUL 24 Nursery Gardens, Osbaldwick, York
Single storey side and rear extension after removal of garage and rear projections.

Decision – No Objections.

24/00800/FUL 1 Shallowdale Grove, Osbaldwick, York
Single storey extension and dormer to side elevation and enlargement of existing rear dormer.

Decision – No Objections.

5.2 To hear results of applications decided by City of York Council:-

Approved:-

24/00531/TPO Heritage House (York) Limited, Heritage House, Murton Way, York
Up to 2m lateral branch reductions for clearance of utilities to 3no. Oak trees (T1-3) - protected by Tree Preservation Order 1979/21.

24/00249/FUL 5 Meadlands Mews, York
Single storey side extension, first floor side extension and installation of solar panels.

24/00258/FUL 27 Bedale Avenue, Osbaldwick, York
Change of use from House in Multiple Occupation (use class C4) to Large House in Multiple Occupation (sui generis) for up to 8 occupants.

23/02374/FUL Hull Road Surgery, 289 Hull Road, Osbaldwick, York
Change of use of chiropodist/podiatrist (use class E) to small House in Multiple Occupation (use class C4) including alterations to fenestration and removal of the porch.

24/00175/FUL 19 Baysdale Avenue, Osbaldwick, York
Change of use from dwelling house (Use Class C3) to House in Multiple Occupation (Use Class C4).

24/00240/FUL Brew York Units A And B, Handley Park, Outgang Lane, Osbaldwick, York
Variation of condition 3 of permitted application 22/00459/FUL to extend trading times of the ancillary tap room to 12 noon until 22:00 Monday to Sunday.

24/00491/FUL 11 Murton Way, York
Single storey rear extension and erection of detached double garage to rear.

Refused – None.

Withdrawn – None.

5.3 Other Planning Matters – Nothing noted.

6. York Local Plan

No further movement.

7. Clerk's Report

Nothing noted.

8. Matters Arising

- (a) The letter received from a resident regarding the closure of the Village Hall Road was discussed. The resident advised that they had received no pre warning that the road would be closed. After discussion, an apology were given to the resident and it was agreed that if the road needs to be closed again in the future, a hard copy notice to be put through the letterbox of all affected properties, rather than an email that has the potential to be missed.
- (b) The Chairman provided an update on the Village Hall renovation project.
- (c) The arrangements for the locking and unlocking of the play area was discussed. The current arrangements were noted as, Mrs Horn – unlocks the park every day. Cllr Griffiths locks it on Monday, Tuesday and Wednesday, Cllr Maddocks on a Thursday and Friday and Cllr Rowley on a Saturday and Sunday. It was agreed for the parish council to ask the local cub group to carry out a litter pick. It was agreed for the Chairman to empty the bin.
- (d) The possible introduction of the use of .gov email addresses was discussed. The clerk advised that Vision ICT who current provide the .gov website have quoted £20.00 + VAT per email account, per annum. After discussion and a vote, the majority voted that they do not wish to have .gov email addresses. Therefore, the parish council will not be taking this matter any further.

9. Community Safety Issues

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York. YO30 4XF.

E-mail: snayorknorth@northyorkshire.pnn.police.uk

The following police report was received for the period of the 1st – 30th April 2024:-

Type of Incident	Time and Location.	Osbalwick Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Lotherington Mews 3/4	Youths causing issues in the area	3
	Derwent Mews 3/4	Youths causing issues in the area climbing on Scout Hut roof.	
	Meadlands 28/4	Issues with neighbour and recharging of electric car	
ASB- Personal	Osbalwick Village 6/4	On-going issues with neighbour X2	3
	The Leyes 11/4	On-going issues with neighbour	
Burglary			0
Drugs			0
Vehicle	Heather Bank 22/4	Van broken into and tools, batteries, and fishing gear stolen	1

Theft			
Violence			0
Criminal Damage	Tranby Avenue 11/4	Honda Civic keyed along length of nearside whilst parked on road.	3
	Tranby Avenue 20/4	Chevrolet damaged whilst parked in the street. A note was also left on the vehicle re parking	
	Tranby Avenue 22/4	2 cars parked outside RP house (do not belong to RP or neighbour) have been keyed.	

10. Correspondence

Full list of correspondence emailed to all Councillors.

The clerk raised the email sent by Cllr Rowley regarding the possible change of meeting night for Osbaldwick Parish Council meetings, suggesting a possible change to a Monday or Thursday. Due to availability of the clerk and Chairman it was agreed that Thursday nights are not possible. Monday nights were discussed but after discussion, it was agreed that due to Bank Holidays and when councillors/clerk are away for the weekend, Monday nights are not an option and that meetings will need to remain as the third Tuesday of every month.

11. Financial Matters

11.1. The Clerk submitted the following accounts for payment by BACS:-

Parish Council Invoices:-

L Pink	Clerks salary (Net)	£753.00
L Pink	Expenses	£36.89
Information Commissioners Office	Data Protection Fee	£40.00
Aspects	Additional strimming	£72.00
HMRC	Tax & NI	£213.48
A1 Plant & Haulage	Materials	£18.00
Les Ripley	Repairs	£165.00

Village Hall Renovation Project Invoices:-

Selco	Materials	£1,000.00
A.B Electrical	Materials	£45.90
EYS	Fire Shutter	£2,217.00

The accounts listed for payment were accepted. The payments to be made via BACS using the dual authorisation process with Cllr Ripley.

11.2. No payments were submitted for payment by cheque.

11.3. The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Parish Council Invoices:-

Herbert Todd & Son	Connection for new lamp	£669.00	BACS
Aspects Horticultural Services	Grass Cutting	£844.88	BACS
Zurich	Annual Insurance Renewal	£1,822.53	BACS

Village Hall Renovation Project Invoices:-

EYS	Fire Shutter	£2,217.60	BACS
L Pink	Refund for finger plates	£54.95	BACS
A.B Electrical	Materials	£293.51	BACS
Fowler Property	Labour	£600.00	BACS
Fowler Property	Labour	£1,275.00	BACS
YBS Properties	Labour	£1,700.00	BACS
YBS Properties	Labour	£1,550.00	BACS

11.4. The following income was received:-

29.04.24	City of York Council	1 st Precept Payment	£11,025.00	BACS
03.05.24	Benton/Bowes	Village Hall Contribution	£15,000.00	BACS
07.05.24	Northern Powergrid	Wayleaves	£42.26	CHEQUE
10.05.24	Benton/Bowes	Village Hall Contribution	£20,000.00	CHEQUE

11.5. An update was provided from the Finance Committee - Nothing noted.

11.6. Any other urgent request submitted to the meeting:-

- (a) To discuss the clerks annual pay review - After discussion, it was RESOLVED for the clerk's salary to increase by 1 SCP to SCP 27. Pay increase to be back dated to the 1st April 2024.

12. Meeting Reports (for information only)

Nothing noted.

13. Exceptional Items

Problems with Roads, Footpaths, Street Lights etc. Complaints to be passed to the clerk by members via e-mails supported with photographs if possible.

Cllr Jackson advised that due to maintenance work, the parish council meeting cannot be held in the church in August. The Chairman advised that the meeting can take place in the village hall.

Cllr Starzynski spoke of the up coming green bin charges by City of York Council.

14. Recording of Parking Issues

Nothing noted.

15. Items for Next Newsletter

Completion of the Village Hall.

16. Items for Information

Nothing noted.

17. Items for Next Agenda

2023/24 Annual Return.

18. Date of Next Meeting

The next Parish Council Meeting to be held on Tuesday 18th June 2024 in St Thomas's Church @ 7.30pm.

Meeting Closed at - 8.20pm.