

OSBALDWICK PARISH COUNCIL

Minutes of the Osbaldwick Parish Council Finance Committee Meeting held at St Thomas's Church on Monday 2nd October 2023 at 6.00pm

Present from Parish - Cllr M Warters, Cllr W Maddock, Cllr H Ripley & Cllr Eiloart.

1. Apologies for Absence

Cllr S Cambridge.

2. Declaration of Interests

Nothing declared.

3. Update on the Village Hall Renovation Project

Cllr Warters said materials will be delivered tomorrow and we should see some progress on building by the weekend. He has been very heartened by the response from local businesses, but some have not yet responded. It was discussed whether the project manager should report back to this meeting weekly or just to the monthly parish council meeting. It was decided that at the monthly meeting would be sufficient unless there is something urgent, in which case he should inform us at the next available meeting. Cllr Eiloart asked that a full description of invoices be put on the spreadsheet, dates, materials, labour etc. This will be arranged.

It was suggested that the clerk provide the Project Manager with the finance spreadsheet at the same time as sent to the PC so he is aware of the balance.

Cllr Ripley advised she was having issues with the banking but had resolved the issue for the moment. It was noted that the cheque book will be required for payments whilst she is not available.

It was agreed that VAT repayments should be put into PC reserves.

4. Finance

4.1. The Clerk submitted the following accounts for payment by BACS:-

Selco Builders	Village Hall Renovation materials	£53.94
Selco Builders	Village Hall Renovation materials	£107.28
YBS Properties Ltd	Steels for Village Hall Renovation Project	£1,125.00
YBS Properties Ltd	Labour for Village Hall Renovation Project	£900.00
Flatford Ltd	Labour for Village Hall Renovation Project	£3,312.00
Flatford Ltd	Delivery of above beams	£48.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the dual authorisation process with Cllr Ripley approving all payments submitted.

4.2. No accounts were submitted and approved for payment by cheque.

4.3. The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Selco Builders	Village Hall renovation materials	£3.95	BACS
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Craig Benton	Refund for payment of concrete for footings	£1,454.40	BACS
DMK Services	Groundworks and footings	£2,736.00	BACS
AR Pumcrete Ltd	1 x concrete pump 2 loads	£504.00	BACS
Selco Builders	Village Hall renovation materials	£98.96	BACS
Selco Builders	Village Hall renovation materials	£46.50	BACS
Selco Builders	Village Hall renovation materials	£133.88	BACS
YBS Properties	Erection of floor steels & timbers	£850.00	BACS

4.4. The following income was received:-

Selco Builders	Refund	-£23.94
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4.5. Any other urgent request – Nothing noted.

5. Additional Items for Next Agenda

A newsletter will be prepared. Amount approx. £200 to be included. Cheques payments to be listed.

6. Date of Next Meeting

The next Finance Committee meeting to be held on Monday 9th October 2023 in St Thomas's Church @ 6.30pm.