

OSBALDWICK PARISH COUNCIL

Minutes of the meeting of Osbaldwick Parish Council Meeting held at St Thomas's Church on Tuesday 19th September 2023 at 7.15pm

Present from Parish - Cllr M Warters (Chairman), Cllr W Maddock (Vice-Chairman), Cllr K Lamb, Cllr J Starzynski, Cllr S Cambridge, Cllr M Rowley, Cllr M Griffiths, Cllr D Jackson, Cllr Eiloart & Cllr S Blackburn.
Clerk – Louise Pink. 2 members of the public (1 part meeting only). Craig Benton.

1. Apologies for Absence

Cllr L Pye.

2. Declaration of Interests

Nothing declared.

3. Minutes

It was proposed, seconded, and agreed that the minutes of the meeting held on the Tuesday 25th July 2023 were a true account of what happened during the meeting and were therefore duly approved and signed by the Chairman.

4. Public Participation

One member of the public present at the meeting spoke to the council regarding their allotment tenancy and expressed their disappointment in the termination of the tenancy.

4A. Exclusion of the Public

Not Required.

5. Plans for Approval and Other Planning Matters

5.1 New planning application received this month:-

23/01686/CLU 17 Beckett Drive, Osbaldwick, York
Certificate of lawfulness for use as House in Multiple Occupation (use class C4).

5.2 To hear results of applications decided by City of York Council:-

Approved:-

23/01347/TCA 2 Galligap Lane, Osbaldwick, York
Remedial pruning of 1 no. Acacia to clear roof of property - Tree in Conservation Area.

23/01220/FUL 10 Church Road, Osbaldwick, York
Change of use from swingle dwelling to House of Multiple Occupation (use class C4) and single storey rear extension following removal of conservatory & alterations to garage.

Refused:-

23/00425/FUL 65 Osbaldwick Lane, York

Change of use from office (use class E) to House in Multiple Occupation (use class C4).

Withdrawn:-

23/00671/FUL 30 Osbaldwick Village, Osbaldwick, York
Erection of 1no. detached dwelling to rear with associated access, parking, landscaping including tree removal.

5.3 Other Planning Matters – Nothing noted.

6. York Local Plan

Due in October.

7. Clerk’s Report

Nothing noted.

8. Matters Arising

(a) The Village Hall Renovation Project was discussed, including the following:-

- The Chairman advised that a quotation has been received from JMark for £402,566.00.
- Three further contractors were approached for a quotation but declined to quote.
- It was agreed for a Finance Committee to be set up with agreed terms of reference. After discussion, it was agreed for Cllr Warters, Cllr Maddocks, Cllr Cambridge, Cllr Ripley and Cllr Eiloart to be members of the Finance Committee, with reserves of Cllr Rowley & Starzynski. A standing agenda item to be added to future parish council agendas to receive an update from the Finance Committee. The Finance Committee to meet weekly to approve and make payment for any invoices received.
- Craig Benton provided an update on the work that has already been done and work currently being carried out. He advised that he would like to be operational by January 2024.
- It was noted that the memorial board that was previously housed in the village hall has now been removed and is being housed, safely in the church. After the church gain approval/complete their own renovations, the board will be displayed in the church.
- The agreement document between Osbaldwick Parish Council and Craig Benson was discussed and after discussion a vote has held. The vote was unanimous to sign the agreement.
- It was noted that the agreement to lease will need to be amended due to revised dates. To be on the October agenda.
- Allotment - Craig Benton advised that due to the requirements of outdoor space, all of the allotment space is required for the use of the nursery.

9. Community Safety Issues

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York. YO30 4XF.

E-mail: snayorknorth@northyorkshire.pnn.police.uk

A police report was received for the period of the 1st-31st August 2023 and noted the following incidents:-

Type of Incident	Time and Location.	Osbaldwick Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Derwent Mews 4/8	Youths causing a nuisance in the area	

	The Magnet 12/8	On-going issues with youths causing a nuisance in the empty property	5
	Metcalfe Lane 24/8	Youths causing a nuisance in an empty/abandoned property	
	Seebohm Mews 30/8	Youths causing a nuisance in the area	X5
	Lotherington Avenue 29/8	Youths causing a nuisance in the area	
ASB- Personal	Derwent Mews 25/8	On-going issues with neighbour re parking	1
Burglary			0
Drugs			0
Vehicle	Lotherington Avenue 5/8	Theft of Benelli motorcycle. Possible doorbell CCTV	1
Theft	Inner Space Station	1 x incident	3
	B & Q	1 x incident	
	Redbarn Drive 21/8	Theft of bicycle from property bike rack	
Violence	Osaldwick Village 21/8	On-going issues with neighbour	1
Criminal Damage	Seebohm Mews 21/8	Front door kicked by 3 youths. CCTV available	1

10. Correspondence

Full list of correspondence emailed to all Councillors.

11. Financial Matters

11.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks salary (Net)	£592.80
L Pink	Expenses	£51.96
Stoneplan	Remove & dispose of paving & soil and supply & installation of new pavers at play park entrance.	£200.00
HMRC	Tax & NI	£444.60
Selco Builders	Village Hall renovation materials	£123.95
Aspects	Grass Cutting – September	£820.28
PKF Littlejohn	External Audit, Yr Ending 31 st March 23	£378.00
Selco Builders	Village Hall renovation materials	£173.37
Selco Builders	Village Hall renovation materials	£34.80

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the dual authorisation process with Cllr Ripley approving all payments submitted.

11.2. No accounts were submitted and approved for payment by cheque.

11.3. The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Selco Builders	Village Hall renovation materials	£3.90
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Selco Builders	Village Hall renovation materials	£40.90
Stadium Storage	Storage Costs	£606.48
James Burrell	Village Hall renovation materials	£233.47
Michael Bowes	Labour for Village Hall renovation project	£320.00

11.4. No income was received.

11.5. Any other urgent request submitted to the meeting:-

- (a) The clerk advised that a quotation of approx. £5,000 has been obtained for a self-locking gate for the play area. This would not include the costs associated with getting power to the gate. It was agreed to not take this any further at this stage.
- (b) The conclusion of audit for the Year Ending 31st March 2023 was noted. The clerk advised that the necessary documents have been added to both the website and noticeboard.

12. Meeting Reports (for information only)

Parking issues on Outgang Lane.

13. Exceptional Items

Problems with Roads, Footpaths, Street Lights etc. Complaints to be passed to the clerk by members via e-mails supported with photographs if possible.

CLlr Maddocks again requested a drop kerb from Murton Way to Tranby Avenue to help assist people with mobility issues. Chairman to raise with CYC.

CLlr Blackburn spoke of an issue with standing water on the footpath on Lindale Avenue which becomes very dangerous in bad weather. Chairman to raise with CYC.

CLlr Griffiths spoke of the tipping of gravel/rubble into the beck. The Chairman advised that this has been reported to both CYC and Foss Drainage.

CLlr Ripley spoke of building work on Beckett Drive.

CLlr Jackson advised that the extension at Murton graveyard is progressing.

14. Items for Information

Nothing noted.

15. Recording of Parking Issues

CLlr Blackburn spoke of issues of cars parking on the footpath outside the Deli on Osbaldwick Lane.

CLlr Cambridge advised that since the parish council's letter to them, the issue of students from Archbishop Holgate's School Sixth Form parking inconsiderately on public streets has improved. It was noted that no response was received from either the garage or Tiddlywinks nursery.

16. Items for Next Newsletter

Nothing noted.

17. Items for Information

Nothing noted.

18. Items for Next Agenda

Co-Option of Parish Councillor(s).

19. Date of Next Meeting

The next Parish Council Meeting to be held on Tuesday 17th October 2023 in St Thomas's Church @ 7.15pm.

Meeting Closed at - 9.15pm.

A minutes silence was held in respect of Tom Hughes, a long serving resident of Osbaldwick.